

## Project POOCH, Inc. VOLUNTEER APPLICATION

Name:	Date:	
Address:		
City:	State:	Zip:
Home Phone:	Work Phone:	
Cell Phone:	Best time to call:	
Email Address:		
Birthday (Only Month and Day)	Age (if under 21):	

### AVAILABILITY

<b>Day</b> <small>(Please check)</small>	Mon <input type="checkbox"/>	Tue <input type="checkbox"/>	Wed <input type="checkbox"/>	Thu <input type="checkbox"/>	Fri <input type="checkbox"/>	Sat <input type="checkbox"/>	Sun <input type="checkbox"/>
<b>Times</b> <small>(Please specify)</small>							

### EXPERIENCE AND SKILLS

Do you have dog training/handling experience? Yes  No

If yes, please describe your experience caring for and/or training dogs:

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Do you have office and/or computer skills? Yes  No

Please check which computer applications apply:

MS Word     
  MS Excel     
  MS Access     
  MS Publisher

Do you have any of the following skills or experience?

Graphic Design     
  Writing     
  Fundraising

## VOLUNTEER ACTIVITIES

Please check the volunteer activities in which you are most interested [in learning more about:](#)

**POOCH Placement Volunteer**

Help Project POOCH in the adoption placement process by taking POOCH dogs to home visits with potential adopters, as well as taking dogs to and from the MacLaren Youth Correctional Facility campus in Woodburn for veterinary visits. This position requires previous experience working with dogs; a valid driver's license; reliable vehicle; Oregon Youth Authority background check and volunteer clearance; and a one year commitment to Project POOCH. Days and times vary for this volunteer opportunity, but evenings and weekends are likely.

**Project POOCH Community Ambassador**

Friendly and outgoing volunteers to represent Project POOCH at local community outreach events. Community Ambassadors help to raise awareness of Project POOCH and the importance of re-homing shelter dogs. There are several events throughout the year. These events are mainly on weekend days for 3-4 hours.

**Fundraising Committee Volunteer**

Work with a committee of volunteers on various fundraising events including our annual Silent Auction fundraiser. Schedules vary, but there will be opportunities to work on projects from your home. We need volunteers with public relations, donor solicitation, organization, graphic design, communication or leadership skills to make our fundraising events fun, informative and successful.

**Community Outreach Office Assistant**

Help the Project POOCH Community Outreach office by running errands, answering phones, filing, organizing, newsletter preparation and other similar office tasks. This volunteer opportunity is available week day mornings and afternoons. Computer experience is helpful but not necessary. This opportunity can be on going or just for special projects like assisting with the mailing of our newsletter.

**Youth Mentor**

Help youth to learn job interview skills. Share your interests and expertise with the youth. Be a consistent and positive role model. This position requires a one year commitment and an Oregon Youth Authority Volunteer clearance. The volunteer position is 1-2 hours on weekend days.

**Other**

Please describe other ways in which you would like to volunteer or contribute to Project POOCH.

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*I certify that the information I have provided is accurate and that I have never been charged, arrested, and/or convicted of child abuse or sexual abuse/molestation. I will cooperate fully in any background investigation deemed necessary by the Board of Directors of Project POOCH, Inc.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

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(For volunteers at correctional facility only)

Oregon Youth Authority Application: \_\_\_\_\_

Application Completed: \_\_\_\_\_ Class Completed: \_\_\_\_\_  
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#### **RULES FOR PROJECT POOCH VOLUNTEERS VISITING MACLAREN CAMPUS**

1. Follow the directives of the Oregon Youth Authority (OYA) staff.
2. Leave all personal items locked in your vehicle (no purses are allowed on campus).
3. Physical contact with students should be limited to handshakes.
4. Do not give out personal address and/or phone numbers.
5. Dress appropriately for assigned duties.
6. Any food brought into Project POOCH must be approved by Joan Dalton prior to arrival.

*Thank you for your interest in volunteering for Project POOCH!*

Please return your completed application form to:

**Mail:** Project POOCH, Inc.  
Community Outreach Office  
Attention: Volunteer Coordinator  
P.O. Box 305  
Lake Oswego, OR 97034

**Email:** pooch\_volunteers@yahoo.com  
**Fax:** 503-636-5908  
**Phone:** 503-697-0623